# Participle clauses with -ing and -ed

## Use -ing for active meaning and a past participle for passive meaning.

Use an **-ing** clause when its understood subject does the action. Use a past participle clause when its understood subject receives the action or is in the resulting state.

**Worked example**

Designed for small spaces, the table fits beside the window.

**Complete each blank with the participle phrase that fits the meaning.**

**01.** Al entrar en el aula, encontré una mesa libre.
_____, I found a free table.

**02.** Al entrar en el aula, guardé el abrigo en el armario.
_____, I put my coat in the closet.

**03.** Al entrar en el aula, saludé a la recepcionista.
_____, I greeted the receptionist.

**04.** Al entrar en el aula, miré el horario de clases.
_____, I checked the class schedule.

**05.** Al abrir el correo, leí el mensaje completo.
_____, I read the whole message.

**06.** Al abrir el correo, respondí a la pregunta de Ana.
_____, I answered Ana’s question.

**07.** Al abrir el correo, añadí la cita al calendario.
_____, I added the appointment to my calendar.

**08.** Al abrir el correo, descargué el archivo adjunto.
_____, I downloaded the attachment.

**09.** Mientras consultaba el mapa, evité una zona con obras.
_____, I avoided an area with roadworks.

**10.** Mientras consultaba el mapa, calculé cuánto tardaría el viaje.
_____, I worked out how long the trip would take.

**11.** Mientras consultaba el mapa, marqué el cruce en la pantalla.
_____, I marked the junction on the screen.

**12.** Mientras consultaba el mapa, llamé para confirmar la dirección.
_____, I called to confirm the address.

**13.** Al acercarme a la parada, saqué el billete de la mochila.
_____, I took my ticket out of my backpack.

**14.** Al acercarme a la parada, me puse detrás de la línea amarilla.
_____, I stood behind the yellow line.

**15.** Al acercarme a la parada, pregunté si quedaban asientos.
_____, I asked if there were any seats left.

**16.** Al acercarme a la parada, comprobé el número de la ruta.
_____, I checked the route number.

**17.** Mientras preparaba el desayuno, puse la mesa para dos.
_____, I set the table for two.

**18.** Mientras preparaba el desayuno, corté algo de fruta.
_____, I cut up some fruit.

**19.** Mientras preparaba el desayuno, preparé café para todos.
_____, I made coffee for everyone.

**20.** Mientras preparaba el desayuno, saqué el pan del horno.
_____, I took the bread out of the oven.

## Choose the active or passive participle

**Continue. Complete only the gap in English.**

**21.** Sorprendida por la noticia, Maya quería contárselo a la familia.
_____, she wanted to tell the family.

**22.** Sorprendida por la noticia, Maya comprobó los detalles dos veces.
_____, she checked the details twice.

**23.** Sorprendida por la noticia, Maya le envió un mensaje a su hermana.
_____, she sent a message to her sister.

**24.** Sorprendida por la noticia, Maya reservó una cita más tarde.
_____, she booked a later appointment.

**25.** Frustrado por el retraso, Leo habló con el personal de la estación.
_____, he spoke to the station staff.

**26.** Frustrado por el retraso, Leo volvió a mirar la pantalla.
_____, he checked the screen again.

**27.** Frustrado por el retraso, Leo envió un mensaje al grupo.
_____, he sent a message to the group.

**28.** Frustrado por el retraso, Leo esperó junto al mostrador de información.
_____, he waited by the information desk.

**29.** Agotados después del viaje, cancelamos nuestros planes para la tarde.
_____, we cancelled our evening plans.

**30.** Agotados después del viaje, pedimos comida para la habitación.
_____, we ordered food to the room.

**31.** Agotados después del viaje, dejamos las maletas en el vestíbulo.
_____, we left our bags in the lobby.

**32.** Agotados después del viaje, prescindimos de la visita nocturna.
_____, we skipped the late tour.

**33.** Diseñado para espacios pequeños, la mesa cabe junto a la ventana.
_____, the table fits beside the window.

**34.** Diseñado para espacios pequeños, la mesa deja espacio para pasar.
_____, the table leaves room to walk past.

**35.** Diseñado para espacios pequeños, la mesa se pliega fácilmente.
_____, the table folds away easily.

**36.** Diseñado para espacios pequeños, la mesa queda bien en el estudio.
_____, the table works well in the studio.

**37.** Escrito en lenguaje sencillo, la guía es fácil de seguir.
_____, the guide is easy to follow.

**38.** Escrito en lenguaje sencillo, la guía incluye ejemplos claros.
_____, the guide includes clear examples.

**39.** Escrito en lenguaje sencillo, la guía cabe en una página.
_____, the guide fits on one page.

**40.** Escrito en lenguaje sencillo, la guía explica cada paso.
_____, the guide explains each step.

## Answer key

Complete sentences. The participle phrase that completes the gap is in bold.

**01. Entering the classroom**, I found a free table.
**02. Entering the classroom**, I put my coat in the closet.
**03. Entering the classroom**, I greeted the receptionist.
**04. Entering the classroom**, I checked the class schedule.
**05. Opening the email**, I read the whole message.
**06. Opening the email**, I answered Ana’s question.
**07. Opening the email**, I added the appointment to my calendar.
**08. Opening the email**, I downloaded the attachment.
**09. Checking the map**, I avoided an area with roadworks.
**10. Checking the map**, I worked out how long the trip would take.
**11. Checking the map**, I marked the junction on the screen.
**12. Checking the map**, I called to confirm the address.
**13. Approaching the bus stop**, I took my ticket out of my backpack.
**14. Approaching the bus stop**, I stood behind the yellow line.
**15. Approaching the bus stop**, I asked if there were any seats left.
**16. Approaching the bus stop**, I checked the route number.
**17. Preparing breakfast**, I set the table for two.
**18. Preparing breakfast**, I cut up some fruit.
**19. Preparing breakfast**, I made coffee for everyone.
**20. Preparing breakfast**, I took the bread out of the oven.
**21. Surprised by the news**, she wanted to tell the family.
**22. Surprised by the news**, she checked the details twice.
**23. Surprised by the news**, she sent a message to her sister.
**24. Surprised by the news**, she booked a later appointment.
**25. Frustrated by the delay**, he spoke to the station staff.
**26. Frustrated by the delay**, he checked the screen again.
**27. Frustrated by the delay**, he sent a message to the group.
**28. Frustrated by the delay**, he waited by the information desk.
**29. Exhausted after the journey**, we cancelled our evening plans.
**30. Exhausted after the journey**, we ordered food to the room.
**31. Exhausted after the journey**, we left our bags in the lobby.
**32. Exhausted after the journey**, we skipped the late tour.
**33. Designed for small spaces**, the table fits beside the window.
**34. Designed for small spaces**, the table leaves room to walk past.
**35. Designed for small spaces**, the table folds away easily.
**36. Designed for small spaces**, the table works well in the studio.
**37. Written in plain language**, the guide is easy to follow.
**38. Written in plain language**, the guide includes clear examples.
**39. Written in plain language**, the guide fits on one page.
**40. Written in plain language**, the guide explains each step.